



Estd: 2011



Govt. Degree College Kalakote (Rajouri)



Information Brochure Session 2023-24



From the Principal's desk

It gives me unfathomable pleasure to welcome you to this college, situated in beautiful rich and serene environment at village Sair, Tehsil Kalakote, District Rajouri providing the perfect ambience for learning. Since its inception in 2011, the college has come a long way and recently shifted to the new building. The campus and classrooms are well equipped with CCTV cameras, modern teaching aids i.e. interactive boards, podiums, projectors, modern desks. The college has emerged as the popular academic destination for the students and achieved its distinctive place in academic pursuits. The essence of our college/mission is in its inclusiveness. We strive to render a holistic education as per National Education Policy-2020, and our pivotal emphasis is contextualized and blended mode of integrated educational approach. We focus on skill development and multi-disciplinary courses amalgamated with digital technology. Our endeavor is to maintain a perfect harmony between the curriculum, extra-curricular and sports activities. We have an efficient team of dedicated professionals who are competent and well informed, who not only act as instructors, but learned and devoted Gurus to impart value and skill based education. Our aim primarily is to prepare our students to be worthy citizens, refined in heart and mind. Our earnest effort is to provide a conducive learning environment to each and every student, so that they think out of the box and brim with confidence and emerge as the leaders of tomorrow. Let us invoke the blessings of Almighty to guide our intent in shaping the destiny of the college as premier institution.

Prof. (Dr.) Seema Arora
Principal
GDC Kalakote

Government Degree College Kalakote - A Profile

Govt. Degree College Kalakote is located in a small beautiful village Sair at a distance of 115 kilometers from Jammu, the college is opened at a distance of 37 kilometers from the district headquarters, Rajouri. Sair village is surrounded by a series of mountains, thick belt of forests on the slope, green pastures and criss-cross streams, etc. Since its inception in 2011, the college is performing very well in spite of its limited infrastructure. It is 2(F) recognized by UGC and affiliated with University of Jammu. Construction work of college building is in progress on a beautiful piece of land of 38 Kanals 16 marlas that is received from J&K Mineral Department in the year 2015. Construction of college building started in 2017.

It consists of two major buildings: (i) Admin Block (ii) Academic Block. Administrative Block comprises of Principal's Chamber, Establishment Section, Conference Hall and Visitor's Room. Academic Block comprises of eight class rooms, two examination halls, one computer lab, one library, IQAC office, NSS office and two staff rooms. There are two separate blocks of toilet: one for girls and one for boys. All the class rooms are well equipped with modern teaching aids, i.e. interactive boards, podium, projectors, modern desks, etc. CCTV cameras have been installed at every corner to monitor the students as well as employees of the college.



Administrative Block



Academic Block

Presently the college is providing knowledge in 09 subjects of arts stream. As soon as the construction work is complete, several more subjects including science stream will be introduced in the college.

National Education Policy 2020

Education is fundamental for achieving full human potential, developing an equitable and just society, and promoting national development. New Education Policy of 2020 lays particular emphasis on the development of the creative potential of each individual. It is based on the principle that education must develop literary and higher-order cognitive capacities, such as critical thinking and problem solving. This new education policy envisions an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society, by providing high quality education to all, and thereby making India a global knowledge superpower. The purpose of this policy is to develop good human beings capable of rational thought and actions, possessing compassion, empathy, courage and scientific temper.

Goals and Objectives

- To impart high quality education to the students of society.
- To help the students in holistic development by giving them access to integrated educational approach as per NEP-2020.

- To provide skill and value based learning that has a greater relevance in the dynamic and ever changing work environment.
- To produce graduates capable of responding to the challenges of life in every possible way.

Academic Calendar for the Session 2023-24





Activity	Date Window
Admission Process	15 th June to 25 th July
Summer Vacations	1 st June to 15 th July
Odd Semester Regular Class work (90WDs)	1 st August to 30 th November
Odd Semester End Term Examinations	1 st December to 31 st December
Winter Vacations	1 st January to 10 th January
Even Semester Regular Class work (90WDs)	11 th January to 10 th May
Even Semester End Term Examinations	15 th June to 14 th July


Activities Calendar of the College

August 2023	Celebration of Independence Day, National Sports Day.
September 2023	Celebration of Teacher's Day, International Literacy Day, NSS Day.
October 2023	Celebration of Mahatama Gandhi Jayanti, National Unity Day, Sports Activities, Inter-College Tournaments.
November 2023	Celebration of National Education Day, National Constitution Day.
December 2023	World Aids Day, Human Rights Day, College Picnic, Seven-Day Winter camp.
January 2024	National Youth Day, National Girl Child Day, Voter's Day Celebration, Republic Day Celebration
February 2024	National Youth Week.


March 2024	International Women's Day, Compilation of Internal Assessment Record, Educational Tour.
April 2024	World Health Day, Ambedkar Jayanti.

A. Staff list of the College


A. Gazetted staff (Teaching)		
1		Department of Arabic Mr. Anayat Ullah Khan (Assistant Professor) M.A, B. Ed, M. Phil, NET & SET, Ph. D (Pursuing)
2		Department of Hindi Ms. Priyanka Kumari (Assistant Professor) M.A. (SET); B.Ed.
3		Department of English Mr. Himanshu Kumar (Assistant Professor) M.A. (SET)
4		Department of Urdu Dr. Mohd Ali Shahbaz (Assistant Professor) M.A; Ph.D. (NET/JRF)


5		Department of EVS Ms. Khalida Parveen (Assistant Professor) M.Sc; M.Phil. (NET/JRF)
6		Department of Economics (Vacant)
7		Department of Education (Vacant)
8		Department of Political Science (Vacant)
9		Department of Sociology (Vacant)

B. Gazetted staff (Non-Teaching)

1		Department of Physical Education (Sports) Mr. Sudesh Kumar Bhagat (P.E.T.) M.P.Ed.
2		Librarian (Vacant)

B. Non-Gazetted staff

1		Mr. Manoj Kumar (Lab Assistant) M.Sc; B.Ed.
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2		Mr. Sanjeev Kumar (Orderly) 12th
3		Mr. Muzammil Choudhary (Library Bearer) 12th

B. Course Framework of the Four Year Undergraduate Programme under National Education Policy (NEP)-2020

Course Framework of the Four Year Undergraduate Programme (FYUGP) under National Education Policy (NEP)-2020

Semester	Semester-1	Semester-2	Semester-3	Semester-4	Semester-5	Semester-6	Semester-7	Semester-8	
Courses	Certificate		UG Diploma		UG Degree (3 yrs)			4 YR UG Honours	4 YR UG Honours with Research
Major	4-Credits (100 Levels)	4-Credits (100 Levels)	8-Credits (2 Courses) (200 Levels)	16-Credits (4 Courses) (200 Levels)	14-Credits (3 courses- 4- Credits, 1-Course- 2 Credits) (300 Levels)	16-Credits (4 courses- 4- Credits) (300 Levels)	16-Credits (400 Levels)	16-Credits (400 Levels)	4-Credits (400Levels)
Minor	4-Credits (100 Levels)	4-Credits (100 Levels)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (200 & above)	4-Credits (300 & above)	4-Credits (300 & above)	4-Credits (300 & above)
Course from other disciplines as Multidisciplinary(MD) Foundation Course	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----	-----
Ability Enhancement Course (AEC) *MIL, English Language (General), Communication Skills, Mathematical Ability	3-Credits	3-Credits	3-Credits	-----	-----	-----	-----	-----	-----
Skill Enhancement Courses (SEC)/ Internship/ Dissertation	2-Credits	2-Credits	2-Credits	-----	2-Credits (Summer internship)	-----	-----	-----	12-Credits (Research Project/ Dissertation)
Value added Courses (VAC) Understanding India, Environmental Science & Education, Digital Technology, Health and Wellness	4-Credits (2 courses of 2 credits each)	4-Credits (2 courses of 2 credits each)	2-Credits (**optional)	2-Credits (**optional)	-----	-----	-----	-----	-----
Total Credits (120 Credits) – 3Yr UG Degree + 4 credits optional (160 Credits)- 4 Yr UG Degree + 4 credits optional	20-Credits	20-Credits	20-Credits + 2-Credits (optional)	20-Credits + 2-Credits (optional)	20-Credits	20-Credits	20-Credits	20-Credits	20-Credits

*MIL includes Hindi, Dogri, Urdu and Punjabi
 **Value Added Optional Courses: Community Engagement, NCC, NSS, Sports, Culture & Yoga

Note: Practicals/Tutorials in science/other subjects (Major/Minor) are extension of the theory programme and is an inbuilt (3+1) credit course i.e. 3 credits of theory and 1 credit of Practical/Tutorial.

C. Choose Any Subject Combination For Admission In BA Semester I

The students shall be imparted higher education in the below mentioned subjects:

Major Subjects (Subject of Graduation) Choose any one	Minor Subjects (Choose any one except the subject chosen as Major)	Multidisciplinary Subjects (Choose any one)	Ability Enhancement Courses (Choose any one)	Skill Enhancement Courses (Choose any one)	Value Added Courses (Choose any two)
4-Credits	4-Credits	3-Credits	3-Credits	2-Credits	4-Credits (2+2)
Social Sciences		Humanities			
Economics	Economics	Arabic	English, Hindi, Urdu	Arabic, Economics, Education, English, Hindi, Political Science, Sociology, Urdu	Environmental Science, Understanding India, Health and Wellness, Digital and Technological Solutions
Education	Education	English			
Political Science	Political Science	Hindi			
Sociology	Sociology	Urdu			
Humanities		Social Sciences			
Arabic	Arabic	Economics			
English	English	Education			
Hindi	Hindi	Sociology			
Urdu	Urdu	Pol. Science			

Academic Session and Admission

Academic Session Shall Start From the Date Notified By Jammu University

- Admission is open to all the citizens of India.

- Students seeking admission in B.A/B.Sc. Semester-1st shall apply on the prescribed form appended with the prospectus.
- Change of subject is not permissible after admission.
- Students belonging to reserved categories shall submit the relevant certificate (attested copy) issued by the competent authority with the admission form.

Documents and Testimonials Required

The following certificates testimonials must be attached with the admission form.

- Provisional certificates (original) issued by the institution last attended / J&K Board of School Education.
- Character certificate (original) issued by the head of the institution last attended.
- Marks sheet of the qualifying examination i.e. CUET-UG 2023 (one original and four self-attested copies).
- Four self-attested copies of the recent passport size photograph.
- 12th Standard certificate (original along with two self-attested copies).
- Matriculation certificate (original along with two self-attested copies).
- Reserved category certificate from the competent authority (self-attested copy).
- Migration certificate for the students of Board/University other than J&K Board & University of Jammu respectively.
- In case of private candidate a character certificate should be signed by the first class magistrate or SHO.

Affidavit/Undertaking

The following undertaking to be taken in the form of an affidavit on non-judicial stamp paper attested by first class Magistrate/Notary to be obtained from every selected candidate.

I..... S/o, D/O..... R/O..... do hereby solemnly declare as under:

1. That I am seeking admission to Bachelor of Arts in Government Degree College Kalakote for the session 2023-24 on the basis of my merit in the qualifying examination.
2. That I have not sought admission in any academic/professional/technical government/private institute inside or outside the state.
3. That in case I seek admission or get selected in any academic/professional/technical government/private institute, I shall immediately bring to the notice of the college authorities and that I shall get myself discharge from the college before getting myself admitted to any of the above mentioned institutions.

4. That I shall abide by the rules and norms of the college in order to keep the decorum and discipline of the college. I further undertake that I shall not misbehave/indulge in any unlawful and anti-social activity such as ragging and shall be liable to be punished up to the extent of expulsion from the college in case I am found involved in the unlawful activities.
5. That I am seeking provisional admission to BA Semester I in Government Degree College Kalakote with the clear understanding that my admission to BA Semester I is provisional and is subject to confirmation with on the issue of the certificate of eligibility by the University of Jammu, if for any reason whatsoever the University declines to issue the said certificate, my provisional admission will automatically stands cancelled.

Affidavit for One Year Gap Students

The following undertaking to be taken in form of an affidavit (duly attested) in case of gap of students.

I..... S/o, D/O..... R/O..... do hereby solemnly declare as under:

1. That I have passed my 10 + 2 Examination during the session as a private/regular candidate from Board.
2. That I am seeking admission in Government Degree College Kalakote in B.A. semester during the session 2023-24.
3. That during the gap period, I was neither employed nor I have sought admission in any other Academic / Professional / Technical Government / Private Institution..

Admission Rules

- The B.A. Semester-I admission shall be open to a candidate who has qualified the Common University Entrance Test (CUET-UG) 2023.
- No candidate who wishes to enter a course of study prescribed by the University shall be admitted to an affiliated or a constituent college unless he/she has passed the qualifying examination for admission to such course as prescribed by the Statutes.
- The Principal of a constituent/affiliated college shall be competent to cancel admission of a student enrolled for a programme of study in the college if he/she remains absent continuously for a period of 20 days without permission of the Principal concerned.
- A student who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University examination will be considered for admission in the same class.

- A student with a break in academic career will not be considered for admission in the college.
- Change of subjects is not permitted after admission.
- Admission to a particular stream/subject combination shall be purely on the availability of seats.
- **Admission fee is non-refundable.**

Fee Structure

College Fund

S. No.	Fund	Amount
1.	Admission	40
2.	Pool	1950
3.	Student Aid	100
4.	Building Maintenance	165
5.	Games	220
6.	Reading Room	50
7.	Furniture	70
8.	Stationery	35
9.	Magazine	80
10.	Motor Vehicle	60
11.	Identity Card	50
12.	Students Service	30
13.	Seminar/Culture	30
14.	Excursion	90
15.	Medical	25
16.	Relief	10
17.	Red Cross	50
18.	Miscellaneous	60
19.	EDUSAT	25
20.	NSS	50
21.	EVS	238
	Total	3428/-

University Fee

S. No.	Title	Fee
1.	Registration Fee	400/-
2.	Sports Fee	580/- (Rs. 50 to be deposited with Physical Education Deptt. & Rs. 530/- to be deposited in University Chest)
3.	Cultural Fee	170/- (50% with College & 50% to Dean students' welfare)
4.	Digitalization Fee	240/-

5.	Resource Mobilization Fee	130/- (50% with College & 50% DCDC University of Jammu)
6.	Examination Fee	1680/- for Both Semesters
7.	Exam. Dev. Fund	320/- (75% Controller of Exam. 25% University Chest)
8.	Examination Form	220/- for Both Semesters
9.	NSS Fee	140/-
10.	DIQA	240/-
11.	Corpus Fee	240/-
12.	Exam Maintenance Fee	310/-
13.	Degree Fee	890/-
	Total	5560/-

Practical Examination Fee

- One Practical 220/- (Both Semesters)
- Two Practical 440/- (Both Semesters)
- Three Practical 660/- (Both Semesters)

Note:

1. An additional amount of Rs. **970/-** will be charged as **Eligibility fees** for the students passing their 10+2 from Boards **other than J&K BOSE students**.
2. **Rs. 83/-** will be charged from each student as **Insurance Fee**.

College Fee (3428/-) + University Fee (5560/-) Total = (8988/-)

Stream	Total Fee (1+2)	Comp. Fee	Practical Exam Fee	Lab Fee	Subject Tour Fee	Insurance Fee	Total
Arts	8988	0	0	0	0	83	9071/-

Evaluation and Examination

Internal Assessment and Tutorial under Semester system (NEP-2020)

40 % of the marks in the papers of Major/Minor are reserved for Internal Assessment and Tutorial.

The distribution of marks is as:

- Internal Assignment = 15%
- Tutorial = 25%

Whereas, 20% of the marks in the papers of Multidisciplinary, Ability Enhancement Courses, Skill Enhancement Courses and Value Added Courses are reserved for Internal Assessment.

External Evaluation

A student is permitted to take the university examination subject to the fulfillment of the following eligibility requirement:

- A student cannot sit in the university examination unless he/she has attended 75% of the total lectures delivered during the session in each theory subject.
- Not more than 30 duties in all shall be given to a student who has participated in sports/NSS or any other co-curricular activities of the college during the entire academic session.

A student has to pass in the Internal Assessment, Tutorial and External Assessment separately.

Condonation of Lectures

The Principal can condone shortage in attendance of a student in each subject to five lectures.

Promotion Criteria under Semester System

1. A student will be eligible for promotion from Semester-I to II, Semester-III to IV and Semester-V to VI, if he/she has:
 - a) Secured pass marks in Internal Assessment and Tutorial of all the subjects/papers of the Semester-I/III/V as the case may be.
 - b) Has appeared in the Semester-End Examination of Semester-I/III/V as the case may be.
2. A student will be eligible for promotion from Semester-II to III and Semester-IV to V provided he/she has passed at least 75% of the subjects/papers of the theory/practical (separately) of Semesters-I/III as the case may be and passed in Internal Assessment of all subjects/papers of Semester-II/IV as the case may be.
3. A student will be eligible for promotion from Semester-V to VI provided he/she has passed in all subjects/papers of Semester-I and Semester-III.
4. A student who has to reappear in a subject/paper prescribed for Semester-I to IV shall appear in the subsequent Semester examination to be held as per the dates prescribes by the University.
5. Provided that a student who does not fulfill the promotion of criteria 2, 3 and 4 above shall be declared fail in the Semester concerned. However, he/she shall have

the option to retain the marks in the paper in which he/she has secured pass marks as per statute 37.

6. A student who has to reappear in a subject(s)/paper(s) prescribed for Semester V and VI shall appear in the supplementary examination.

Uniform for Students

For Boys:

Shirt	:	White Colour
Pant	:	Black
Blazer Coat (in winter)	:	Navy-Blue/Black

For Girls:

Shirt	:	White Colour (simple in stitching)
Salwar	:	White (simple)
Dupatta	:	White (simple)
Sweater	:	Black

Violation of Uniform rules

1. Wearing of college uniform shall be compulsory for all students. However, in unavoidable circumstances or cases where uniform requires exemption, special permission for exemption shall have to be sought from the college Principal.
2. Uniform shall be compulsory on all days of the week.

College Library

The College Library is located in the Academic Block of the College. It is well equipped with the collection of more than twenty-four thousand books, comprising text books, reference books, literary books, novels, encyclopedias, journals, competition books, etc

Library Rules

1. The college library is open for students and staff from 9:30 AM to 3:30 PM on all working days.

2. Books will be issued to the students on production of the library Card, which is issued to him/her at the start of the Academic session by the college library.
3. In case the card is lost, the students should bring this to the notice of the librarian at once to avoid any misuse of the card. A duplicate card will be issued on a payment of Rs. 200/- after proper verification. A damaged card can be replaced by surrendering it along with a payment of Rs. 100/-.
4. Books lost or damaged in any way shall have to be replaced by the borrower, failing which double the cost of the book shall be charged. The borrower should satisfy himself/herself about the sound condition of the book before leaving the counter.
5. Books are issued for a period of 15 days only and a fine of Re. 1/- per day shall be charged after the due date for 15 days and after that Re. 2/- per day shall be charged.
6. Reference books, rare books, books especially reserved and current periodicals will not be issued for use at home; these can be consulted only within the library premises.
7. Students can borrow a maximum of two books from the Library at a time.
8. Strict silence shall be observed in the library and reading rooms. Students shall not take their personal books or belongings inside the library.
9. Students appearing for the university examinations shall surrender their library Card/books before receiving their roll number slips. Students failing to surrender their cards at that time shall have to deposit a fine of Rs.200/-





College Library

Scholarship and financial assistance

Various scholarships are granted to various categories of students

1. Schedule Caste scholarship
2. Backward Caste scholarship
3. National scholarship
4. Scholarship for physically challenged
5. Pahari speaking scholarship
6. Schedule tribe scholarship

The grant and continuance of the scholarship is subject to the following conditions:

1. Regular attendance
2. Satisfactory conduct
3. Production of income certificate/other certificates as and when required
4. Attested copy of Domicile certificate

Applications for the grant of the scholarship are dully scrutinized by the committee of teachers who recommends the deserving cases to the principal.

Students applying for the scholarship are required to submit the following particulars

1. Father/guardian's occupation certificate
2. Income Certificate of the father/Guardian
3. Attested copy of Domicile certificate
4. Category certificate issued by the competent authority
5. Testimonials if any.

The income certificate of the father/guardian should be issued and certified by the revenue officer not less than the rank of the Tehsildar. Scholarship of the students who do not show satisfactory academic progress will be stopped as the case may be.

Career Counseling Cell

The college has career counseling cell under the guidelines of senior faculty of the college. The career counseling cell provides information regarding the subject combination and counsels the students.

Women Counseling Cell/Protection Cell

The college has a women counseling/ protection cell to deal with the problems exclusively faced by the female students. Members of the cell shall meet at least once in a fortnight to listen the problems of female students and to find workable solution to their problems.

Co-curricular Activities

Beside teaching programmes, the college provides maximum possible opportunities to the students for the expression of their talent through various programmes like debates, discussions, quizzes, and symposiums. Literary activities like essay writing, poetry recitation, painting competition and varieties of programmes are held at various levels.

National Service Scheme (NSS)

The college has one unit of NSS consisting of **100** volunteers. The unit functions under a programme officer. The students have to apply on a prescribed form to seek admission in the unit.

Students enrolled as NSS volunteers are required to put at least 120 Hrs of social work and attend one camp of 10 days duration to become eligible to receive a certificate. The special camp at university level and a national integration camp are also organized every year during **summer/winter vacations**.





Internal Quality Assurance Cell (IQAC)

As per National Assessment and Accreditation Council (NAAC) guidelines, GDC Kalakote has established an Internal Quality Assurance Cell (IQAC). The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions.



Red Ribbon Club (RRC)

The red ribbon is an international symbol of HIV and AIDS awareness. Our Red Ribbon Club is working for the noble cause of awareness among the rural population about AIDS and other such diseases, which the society is facing.

Students' Body

In the beginning of new session, a students' body is elected in the college. The election process is very democratic and transparent. The college students have two representatives from each class - one male and one female - on the basis of general election. The class representatives' body is called student body of the college.

Ban on Ragging

As per the provisions of state anti-ragging law, the ragging is completely banned and whosoever, directly or indirectly commits or participates in or abets or propagates ragging within or outside any educational institution, will on conviction be punished with imprisonment for a term, which may extend to two year or fine or both.

General Rules

1. No outsider is allowed to enter the college without a valid reason.
2. If a student remains absent from the college without permission for more than 14 consecutive days, he/she shall be struck off from the college rolls.
3. Unlawful assembly of the students in the college is banned.
4. **Mobile phones are totally banned in the college**
5. Writing of graffiti on the walls or sticking posters is a cognizable offence.
6. Students resorting to unfair means in the examinations are liable to be issued a bad character certificate.
7. A student desirous of withdrawing his/her name from the college rolls should submit an application, countersigned by the parents/guardians of the student.
8. The withdrawal certificate shall be issued only after the student clear all college dues/outstanding. Such students shall in no case be re-admitted during the same academic session.
9. All the refunds should be claimed within six months of leaving the college after which the amount shall lapse.
10. The above rules may be modified as and when required.

Disclaimer

1. The college reserves the right to make changes in the rules and regulations, conditions governing the conduct of students, fee structure at any point of time without prior notice.
2. The college accepts no responsibility for the hardships or expenses incurred by the student or any other person for such changes, addition and errors or omissions.



(i) Examination Hall (ii) Classrooms and (iii) Toilet Complex



Sports and Cultural Activities



Govt. Degree College Kalakote (Rajouri)

E-mail: gdckalakote11@gmail.com

Tele/Fax: 01964-275002